Enter data, tab between fields & when completed click "SUBMIT" button to send via e-mail as attachment, or print & fax.

STATE OF WISCONSIN
Office of State Employment Relations

This form may be reproduced.

TRAINING REGISTRATION FORM

OFFICE OF STATE EMPLOYMENT RELATIONS
101 E. Wilson St., 4th Floor, Madison, WI 53703
PO Box 7855, Madison, WI 53707-7855
Telephone: (608) 266-0664 FAX: (608) 267-1000 TTY: Use Relay 711
E-Mail: OSERTraining@Wisconsin.gov

Please submit this *completed* registration form to the above mailing address or fax number, or via e-mail after completing the online form.

Registrant Information

One person per registration form. You may register for more than one training program at a time.

Registrant's Last Name	Registrant's First Name	Job Classification Title (no initials)
Telephone Number (with area code)	FAX Number (with area code)	E-Mail Address (important for confirmation)
Agency (include Division/Institution, etc.)	Inter-D/Street Address, Floor or Room Number, City/State/Zip	
Special Accommodations Needed:		

Agency Billing Information

We do not accept Purchasing Card or credit card registration payments.

Agency (include Division/Institution, etc.)	Inter-D/Street Address, Floor or Room Number, City/State/Zip
☐ Bill Agency (after end of training)	☐ Purchase Order No.: _____
☐ Check enclosed payable to OSER	

Training Program Information

This form is for OSER training programs only. Web site: http://OSER.state.wi.us

Training Program Name	Class Date(s)
Training Program Name	Class Date(s)
Training Program Name	Class Date(s)
Training Program Name	Class Date(s)

CANCELLATION: To cancel your registration, you **must** notify OSER's training unit **in writing** of the specific class and date you wish to withdraw from. You can do this by U.S. Mail, Inter-D Mail, FAX, or E-Mail – ***but not by telephone***. We will charge the full registration fee for cancellations less than 4 calendar days prior to the class start time, or failure to attend without notifying us of cancellation ("no show"). There is no cancellation charge for written cancellation notice received more than 4 calendar days prior to the class start time.

OSER-OEDT-500 (rev. 01/06)

Click here to send completed form via e-mail

Print Form

Clear Form