State of Wisconsin

Office of State Employment Relations
Division of Merit Recruitment and Selection

VETERANS PREFERENCE SUPPLEMENT

TO THE *APPLICATION FOR STATE EMPLOYMENT*

To claim veterans preference points or to qualify to submit a late application as a recently discharged veteran, you must submit this completed form. Please carefully read the information below and complete the required sections on the reverse side. You may submit this completed form with your *Application for State Employment* form (OSER-DMRS-38) or you may submit it separately. **You need to complete this form only once, unless your status or active service period changes or you wish to file a late application.**

- **PREFERENCE POINTS:** Qualifying veterans and certain spouses of veterans can be granted preference points on civil service exam scores. These points will be added to your exam score if your civil service score is 70 or higher. The top-scoring veterans may be considered for future positions. "Qualifying" means that you, or your spouse, served during one of the periods or in a qualifying campaign listed in Section C (on the reverse side of this form), AND you are not a current permanent state employee in classified civil service.

  If you wish to claim veterans preference, complete Sections A, B, and C on the reverse side of this form. Provide personal information in Section A; identify the number of veterans preference points for which you are eligible in Section B; and mark the appropriate box for your (or your spouse's) period of active service in Section C. **Note:** You must complete all three sections to be eligible for veterans preference. After completing the form, submit it with your *Application for State Employment* form (OSER-MRS-38). **If your name is referred to a state agency for an interview, the agency will ask you to verify your eligibility with your DD 214 form or other federal documents.**

- **DISABLED VETERANS WITH A 70% OR MORE DISABILITY:** If you are currently a permanent classified state employee, and you are a veteran with a service-connected disability of 70% or greater, your name may be included with the list of names sent to the hiring agency for interviews from promotional exams. If you qualify, you must complete Sections A, B (Item B4), and C on the reverse side of this form to receive this benefit.

- **LATE APPLICATIONS (For Multiple-Choice Exams Only):** Positions that are announced typically have a deadline date by which applicants must apply. Under certain circumstances, veterans may submit applications after the application deadline date and still be tested and considered for job vacancies. If you are a recently discharged veteran who wants to file a late job application, you must meet the definition of veteran below, submit your application no more than 45 days after separating from the U.S. Armed Forces, and meet other criteria listed below.

  The following definition of "veteran" applies only for accepting late applications. IT IS NOT THE SAME DEFINITION USED FOR VETERANS PREFERENCE POINTS. You are a veteran, for late application purposes only, if you meet at least one of the following:
  1. Served on active duty in the U.S. Armed Forces for at least 180 days, not including training; or
  2. Were discharged from the U.S. Armed Forces because of a disability incurred during active duty or because of a disability that is later determined by the U.S. Department of Veterans Affairs to have been incurred during active duty; or
  3. Were honorably discharged from the U.S. Armed Forces; or
  4. Are eligible to receive federal veterans' benefits.

  To file a late application, complete Sections A and D on the reverse side of this form and submit the form with your *Application for State Employment* (OSER-DMRS-38). **Note:** To file a late application, other criteria must be met. For example, the civil service employment register must have been established not more than 60 days before you separated from the U.S. Armed Forces; the civil service employment register has not expired; and the examination was a machine-scored (multiple-choice) exam. Call the contact shown in the job announcement or the Office of State Employment Relations, Employment Services Center at (608) 266-1731 to obtain this information and to determine your eligibility to file a late application.

101 East Wilson Street 4th Floor • P.O. Box 7855 • Madison, WI 53707-7855

An Equal Opportunity Employer Functioning Under An Affirmative Action Plan

This is a fill-in form. Please click on the appropriate area to enter information. Tab between fields and print when completed.

VETERANS PREFERENCE SUPPLEMENT to the *Application for State Employment*

Please read the information on the reverse side of this form before completing this page. Please print all requested information.

A. PERSONAL INFORMATION:

If using Adobe Acrobat Reader you CANNOT e-mail the form -- no data will be included.

1. Last Four Digits of Social Security Number	2. Mother's Maiden Name *		
3. Last Name	4. First Name	5. Middle Initial	
6. Mailing Address	7. City	8. State	9. Zip Code
10. Day Phone ( )	11. Evening Phone ( )		

*Enter your mother's maiden name or another name or word that will serve as an additional identifier to make your applicant record unique.

B. PREFERENCE POINTS: (CHECK ALL BOXES THAT APPLY)

Mark (X) the correct box below to tell us your status and the number of preference points you are eligible for.

1. ☐ I am a non-disabled veteran. (10 points)
2. ☐ I am a disabled veteran whose disability is LESS THAN 30% and is service-connected. (15 points)
3. ☐ I am a disabled veteran whose disability is 30% OR MORE and is service-connected. (20 points)
4. ☐ I am a disabled veteran whose disability is 70% OR MORE and is service-connected. (You must be a permanent state employee in classified service to be given preference on promotional exams.)
5. ☐ I am a spouse of a disabled veteran whose disability is 70% OR MORE and is service-connected. (10 points)
6. ☐ I am an un-remarried spouse of a veteran who was killed in action OR died from a service-connected disability. (10 points)

C. ACTIVE SERVICE INFORMATION:

Mark (X) the correct box below to tell us the period in which you (or your spouse) served. (You must mark at least one box in order to receive the preference points indicated in Section B.)

☐ 99 - **Served for at least two continuous years on active duty under honorable conditions; or the full period of initial service obligation; or was discharged or released after less than two years due to hardship; a service connected disability or a reduction in the armed forces.** (Service did not have to occur during a war period or campaign.)

Active service for at least one day during one of the following wartime periods:

☐ 01 - August 27,1940, to July 25,1947
☐ 02 - June 27,1950, to January 31,1955
☐ 03 - August 5,1964, to January 1,1977
☐ 04 - Served on active duty as a member of the Reserve or National Guard who was ordered to active duty because of the 1961 Berlin Crisis under Section I of Executive Order 10957.
☐ 05 - Persian Gulf War/Desert Shield/Desert Storm (August 1,1990, to date to be determined)
☐ 06 - Afghanistan War (September 11, 2001, to date to be determined)
☐ 07 - Iraq War (March 19, 2003, to date to be determined)

Entitlement to the Armed Forces, Navy, or Marine Corps Expeditionary Medal or the Vietnam Service Medal for participation in the following campaigns that occurred within the inclusive dates indicated.

☐ 10 - Berlin ..... August 14,1961, to June 1,1963
☐ 11 - Congo ..... July 14,1960, to September 1,1962
☐ 12 - Cuba ..... October 24,1962, to June 1,1963
☐ 13 - Grenada ..... October 23,1983, to November 21,1983
☐ 14 - Laos ..... April 19,1961, to October 7,1962
☐ 15 - Lebanon ..... July 1,1958, to November 1,1958
☐ 16 - Lebanon ..... August 1,1982, to August 1,1984
☐ 17 - Quemoy and Matsu ..... August 23,1958, to June 1,1963
☐ 18 - Taiwan Straits ..... August 23,1958, to January 1,1959
☐ 19 - Vietnam ..... July 1 1958, to August 4,1964
☐ 20 - Middle East Crisis ..... See s. 45.01 (11)(b), Wis. Stats.
☐ 21 - Operation Just Cause – Panama ..... December 20,1989, to January 31,1990
☐ 22 - Operation Restore Hope-Somalia ..... December 9, 1992, to date to be determined
☐ 23 - Bosnia ..... December 1, 1995, to date to be determined
☐ 24 - Operation Enduring Freedom ..... September 11, 2001, to date to be determined

D. LATE APPLICATIONS:

☐ Mark (X) this box only if you meet the definition of a veteran under the "Late Applications" section on the reverse side, and you want to be scheduled for the civil service test(s) as a late applicant. Indicate the job announcement code(s) of the exam(s) for which you would like to submit a late application _____. See reverse side for late application information.